



Site Number: _____ Loop Name: _____ Site Name: _____

VMN Chapter: _____ Your Name: _____ Date: _____

Explore the site and answer the below questions based on your observations. Questions 1-3 should be completed ONCE per year. Questions 4-6 should be completed FOUR TIMES per year (once each season).

1. VBWT Signage: Please **check the following VBWT-logo signs**, indicate if present (**CIRCLE Yes or No**) and **CIRCLE the condition**. Note: “poor” condition means that it has severely faded/is illegible and needs replacement right away. “Fair” has just faded a little; it is still brown and legible, but will need replacement in the near future.

VBWT Sign	Present?	Condition				Recommendations/Comments
		Good	Fair	Poor	N/A	
VBWT-logo sign at entrance (med. sized brown sign near entrance or on main kiosk/trailhead)	Y or N	Good	Fair	Poor	N/A	
VBWT site number sign at entrance (small black & white sign below the brown VBWT-logo sign)	Y or N	Good	Fair	Poor	N/A	
VBWT-logo directional signage (large sized brown signs with arrows on roadways directing you to site –placement should be visible coming from either direction)	Y or N	Good	Fair	Poor	N/A	

2. VBWT Guide: Please **VERIFY the accuracy of information on the VBWT online guide, dwr.virginia.gov/vbwt**. If any of the below information (e.g. site entrance address) is missing, please include it in the corresponding ‘Suggested Corrections’ section.

VBWT Guide/Website Feature	Accurate? (circle)	Suggested Corrections/Updates— Please <i>write</i> the correction as it should be in the guide/VBWT site webpage
Site entrance address (This address should be recognizable by GPS/map applications to provide directions to the site. This may be a different address than a site's mailing address.)	Y or N	<i>In the event that a physical address does not exist, please provide the latitude and longitude (e.g. 38.004158, -78.478901) of the site parking area or entrance.</i>
Driving directions to site	Y or N	

2. VBWT Guide, continued

VBWT Guide/Website Feature	Accurate? (circle)	Suggested Corrections/Updates— Please <i>write</i> the correction as it should be in the guide/VBWT site webpage
Map of the Loop, Location of Site on the Loop Map, and Location of Site in Google Map window (on website)	Y or N	
Site description (Does it accurately describe the site and its highlights for birders and wildlife watchers?)	Y or N	<i>Describe anything you think should be added/removed from description. Attach additional sheet if necessary.</i>
Website button under “Site Information” links to Site’s website	Y or N	<i>If there is a new website, please provide the correct/updated URL below.</i>
List of Site Facilities	Y or N	<p>Circle facilities to be REMOVED: Bike Trails, Camping, Food, Handicap Accessible, Hiking Trails, Interpretive Nature Program, Interpretive Trail, Lodging, Lookout Tower, Parking, Picnic, Restrooms, Viewing Blinds, Visitor/Nature Center, Kayak/Canoe Launch, Observation Platform, Primitive Camping, Canoe/Kayak Rentals, Boat Ramp</p> <p>Circle facilities to be ADDED: Bike Trails, Camping, Food, Handicap Accessible, Hiking Trails, Interpretive Nature Program, Interpretive Trail, Lodging, Lookout Tower, Parking, Picnic, Restrooms, Viewing Blinds, Visitor/Nature Center, Kayak/Canoe Launch, Observation Platform, Primitive Camping, Canoe/Kayak Rentals, Boat Ramp</p>
Other: List any other webpage inaccuracies & their corrections in the space to the right		

3. Site Contact: Please make an effort to communicate with the site contact (typically this is an owner/manager). It is recommended to call/email the site *in advance* to arrange a meeting time or to schedule a phone conversation. Keep in mind that some sites may not be staffed on-site and may have offices in another location. Communicating by email is also ok.

A. Introduce yourself and explain the Adopt-A-Trail project.

Example: Hi, My name is _____. I’m a Master Naturalist for the _____ Chapter. Our Chapter has partnered with the Virginia Department of Wildlife Resources to adopt the _____ Loop of the Virginia Bird and Wildlife Trail, in which this site participates. DWR created this Adopt-A-Trail project to help maintain the Virginia Bird and Wildlife Trail. Do you have a few minutes to answer some questions?

B. Discuss the following points with them and fill out the requested information:

- Name and Title of Site Contact: _____
- Would you like to **receive email communications** from DWR about the VBWT and Watchable Wildlife programming?
CIRCLE: Yes No If YES, please provide an **email address**: _____
- Do you think that the VBWT **brings visitors** to your site? _____

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3. Site Contact, continued

- How could the VBWT program be **improved**? _____

- What is the best **public contact information** (that will hold up LONG-TERM) to post on the VBWT website for this site?
Site Phone Number: _____
Site Email: _____
Site Website: _____

C. Please show them the VBWT site webpage and ask if they see anything in the site description or information that needs to be updated.

Record quick, simple corrections here: _____

*If they want to re-write the description or have questions/concerns about it or the VBWT in general, refer them to DWR's Watchable Wildlife Biologists directly at BirdingTrail@dwr.virginia.gov.

4. **Public Access Issues:** If you observed any MAJOR access issues at this site (e.g. looks unsafe, not open to the public, "No Trespassing" signs were posted, owner indicates they no longer want to participate in the VBWT, etc.), please describe.

5. **Bird Observations:** Record your bird observations in E-bird at eBird.org.

Visit the VBWT webpage for this site and click on the E-bird link on the right-hand side of the webpage to record your observations. If a link is not provided, do a "hotspot" search on the E-bird website at ebird.org/ebird/hotspots to see if one already exists in their system. If one does not already exist, please create a "personal site" with the site name used in the guide/VBWT website; eg. Belle Isle State Park.

- Does this site's webpage on the VBWT website have an E-bird link? Circle: Yes or No
- If NO, but E-bird has an existing "hotspot," please provide the hotspot name in the space below, so DWR can add it to the VBWT webpage. Hotspot Name: _____

6. **Wildlife Mapping** — Please record wildlife observations into Virginia's Wildlife Mapping project on iNaturalist.org.

Document these wildlife observations by digital photo or sound recording and upload those into iNaturalist at inaturalist.org/projects/virginia-wildlife-mapping or by using the downloadable iNaturalist mobile app and **choose Virginia Wildlife Mapping as the project.**

Completed? Circle: Yes or No

Thank you for your assessment and data collection! Your responses will help DWR improve the VBWT and contribute data on species distribution in Virginia.

Please submit this completed form to your Chapter's Adopt-A-Trail Project Coordinator. Your Coordinator will compile this information with that collected at the other trail sites on your Chapter's loop(s) and submit everything back to DWR.