



**Virginia Master Naturalist Program  
New Chapter Coordinators' Training  
May 2-4, 2008, New Kent Forestry Conference Center, Providence Forge, VA**

**Program Details**

This workshop is designed to provide chapter coordinators with the background knowledge and understanding of the program in order to equip them to recruit participants, plan volunteer trainings, and organize chapter activities. We will have presentations by Steering Committee members and interactive activities, as well as optional time in the field studying natural history. Participants will leave the training ready to move on to the next phase of the chapter certification process: recruiting volunteers and planning and conducting the first volunteer training courses. It will also be a great time to get to know each other, as we'll be working as a team to share this exciting program with the citizens of Virginia.

There is no registration fee for this workshop. Housing (with shared rooms) and meals are paid for by funding from our sponsoring agencies: Virginia Cooperative Extension, Virginia Department of Forestry, Virginia Department of Game and Inland Fisheries, Virginia Department of Conservation and Recreation, and the Virginia Museum of Natural History.

We are only able to invite three representatives from each chapter to attend: two members of the coordinating committee and the chapter advisor. If additional space should become available, we will open it up to additional coordinating committee members.

If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact the Charlottesville/Albemarle Extension Office at 434-872-4580 during business hours of 8:00 a.m. and 4:30 p.m. to discuss accommodations 5 days prior to this event. \*TDD number is (800) 828-1120.

**Tentative Agenda (Subject to Change)**

**Friday, May 2:** Participants arrive and check in. Supper on your own. Evening snacks and introductory program.

**Saturday, May 3:**

7:00-8:00 Breakfast  
8:00-10:00 Introduction and Overview  
10:15-12:00 Phase 1: Pre-training – Planning and Organizing  
12:00-2:00 Lunch, Optional Nature Walk  
2:00-3:30 Phase 1: Pre-training – Planning and Organizing—*CONTINUED*, Marketing and Recruiting  
3:45-5:15 Phase 2: Training  
6:00-7:00 Supper  
7:00-9:00 Optional Recreational Activities

**Sunday, January 28: 8:00 am-2:00 pm**

7:00-8:00 Breakfast  
8:00-12:00 Phase 3: Post-training - Program Management, Projects, Accountability, Advanced Training  
12:00-1:00 Lunch  
1:00-2:00 Question and Answer Time, Evaluations, and Goodbyes